



**INSTITUTE OF
CONTEMPORARY
DANCE**

**Welcome Packet
2023-2024**

Table of Contents

Mission Statement	Page 2
Tuition	Page 3
Referrals-Cancellation/Makeup Classes	Page 4
Dress Code (Young Movers)	Page 5
Dress Code (PATH)	Page 6
Performances	Page 7
Wellness Living	Page 8
Important Dates	Page 9

Mission Statement

Our mission is to ignite passion for contemporary dance by providing superior quality dance education, world class concert performances, and community building and outreach that is wholly inclusive and accessible to all.

History

Founded in 2019, the Institute of Contemporary Dance is a certified small women owned business that was created to be a functional space where all the arts can live and all are welcome within the City of Houston limits. President and Founder, Marlana Doyle has over 21 years of experience in dance education, studio management, cultivating professional dancers, and producing dance concerts. Studio and Education Director Genene Wallis McGrath has over 18 years of teaching experience and knows how to run things smoothly and efficiently with the mover always in mind. The teachers of the Institute are some of the best dance teachers Houston has to offer. All of our teachers have experience in performing, teaching and sharing their art with movers of all ages and capabilities.

ICD Statement

There is under no circumstances that the Institute will tolerate bullying or mistreating of each other, other dancers in the space, or anyone the dancers work with. If we are informed of any misconduct happening the teacher will ask you to see the front desk and we will set up a meeting to discuss the issue. HC2 and ICD stands in solidarity with our minority staff members and students who share their artistry, talent and time with us everyday. As a small dance organization, we are committed to creating a safe space centered around inclusivity and integrity for our community regardless of race, gender, ethnicity, sexuality, or religion. We are focusing our efforts on speaking up, speaking out and educating others. These are the steps that we are committed to taking to start to break down the walls of systematic racism.

Tuition

The Institute of Contemporary Dance's tuition is always inclusive and there are never any extra fees. After you set up your Wellness Living Account, your tuition will be drawn from your account on the 1st of every month. Your first month tuition will be charged upon registration. Then after that, your tuition will be drawn on the 1st of each month. Tuition is based on the amount of classes in the semester, not in the month. Therefore, it remains the same whether there are the same amount of classes in each month. After classes have begun, we do prorate for mid-month registration if registering after the 15th of the month. We also offer a 10% discount per sibling. All prices are per mover and we cannot split between children.

Young Movers Tuition

1 class a week \$99 a month
2 classes a week \$180 a month
3 classes a week \$270 a month
4 classes a week \$360 a month
Unlimited classes \$475 a month

PATH Tuition

1 class a week \$75
2 classes a week \$150
3 classes a week \$225
4 classes a week \$300
Unlimited classes \$350

Training Tracks are available please email info@icdhouston.com for more information
Path classes are also available for drop ins. These prices vary from the above pricing.

Referrals-Cancellation/Makeup Classes

Referral Bonus

For every mover that you refer to the Institute of Contemporary Dance you will receive 10% off of one month's tuition. The mover that you refer to must note your name on their registration form (there is only one name accepted), they must be new to the Institute, and they must enroll in at least one class per week.

Make up classes

Make up classes are offered for classes canceled due to weather. Only classes that are canceled due to unforeseen circumstances are subject to a make-up class. The classes that do not meet due to a particular holiday or a schedule break are not subject to a make up class.

If your mover needs to miss class for any reason, they can make up classes with an equal class. Please email info@icdhouston.com or stop by the front desk to schedule your make up class.

Cancellation Policy

There are no refunds for the month tuition even in the event that you drop or cancel your membership.

If you find you need to drop your mover from classes at any time, we require that you email info@icdhouston.com Since our fees are all inclusive and are broken up throughout the school year, you are subject to a cancellation payment of \$100 to process this request.

Dress Code

We encourage movers to follow the gender they identify with. Please follow dress codes accordingly. Gender identity can include an expression of female identified, male identified, trans, non-binary, queer. You can define what that is for yourself in each class. Feel free to speak to your instructor regarding this if you have any questions. No loose jewelry should be worn in class including any fitness watches and/ or apple watches.

Young Movers Imaginative Movement (2.5-5 yrs old):

- (Female Identified) Any color leotard with pink/ flesh tone footed tights and matching ballet shoes. Skirts are allowed to be worn only if they are attached to the leotard. Hair must be pulled back in a bun or a ponytail if it's long enough.
- (Male Identified) Black pants and a white T-shirt with black ballet shoes.

Young Movers Ballet/Jazz (5-6 yrs old):

- (Female Identified) Black or pink leotards with pink/ flesh tone footed tights and matching shoes. Skirts are allowed to be worn only if they are attached to the leotard. Hair must be pulled back and if it's long enough it must be in a bun. Jazz shoes are also required. (We suggest black because this is what they will be wearing in the showcase).
- (Male Identified) Black pants and a T-shirt with black ballet and jazz shoes.

Young Movers Jazz/Tap (5-6 yrs old):

- (Female Identified) Black or pink leotards with pink/ flesh tone footed tights. Skirts are allowed to be worn only if they are attached to the leotard. Hair must be pulled back and if it's long enough it must be in a bun. Jazz and Tap shoes are also required. (We suggest black because this is what they will be wearing in the showcase).
- (Male Identified) Black pants and a T-shirt with black jazz and tap shoes.

Young Movers Level 1, 2, + 3 Ballet:

- (Female Identified) Black leotard and pink tights with pink ballet shoes. Hair must be in a secure bun.
- (Male Identified) Black tights with black socks and ballet shoes. White tight fitting t-shirt hair must be out of the face.

Young Movers Level 1, 2, +3 Jazz/Contemporary/ Modern/Tap:

- (Female Identified) Any color leotard and tights or leggings. Black jazz shoes are required for jazz. Hair must be pulled back in a secure ponytail or bun.
- (Male Identified) Black pants and a t-shirt with black jazz shoes.

All Young Movers Level Hip Hop/Breakdancing:

- Sneakers and any kind of fitness clothing. No street clothes and jeans. Hair must be pulled back in a secure ponytail or bun.

PATH Beginner- Intermediate Ballet:

- (Female Identified) Black Leotard, full length pink or flesh tone tights, pink/flesh tone ballet shoes to match tights, hair in a secure bun. Warm ups can be worn until after plies.
- (Male Identified) White shirt, full length black tights, black ballet shoes, hair is pushed back off the face. Warm ups can be worn until after plies.

PATH Beginner- Intermediate Jazz/ Contemporary/ Modern/ Tap:

- (Female Identified) Any color Leotard or tight fitting shirt, tights, long shorts or leggings. Absolutely no crop top or very short shorts.
- (Male Identified) Any color Leotard or tight fitting shirt, shorts, tights or leggings.

PATH Pre Professional Ballet:

- (Female Identified) Any color leotard, pink, black, or flesh tone tights that are at least below the knee, pink/flesh tone ballet shoes, hair in a secure bun. Warm ups can be worn until after rond de jambes.
- (Male Identified) Any color Tight fitting shirt, tights/tight fitting pants/tight fitting shorts, black or flesh ballet shoes, hair is pushed back off the face. Warm ups can be worn until after rond de jambes.

PATH Pre Professional Jazz/ Contemporary/ Modern/ Tap:

- (Female Identified) Any color Leotard or tight fitting shirt, tights, long shorts or leggings. Absolutely no crop top or very short shorts.
- (Male Identified) Any color Leotard or tight fitting shirt, shorts, tights or leggings.

All PATH Level Hip Hop/Breakdancing:

- Sneakers and any kind of fitness clothing. No street clothes and jeans. Hair must be pulled back in a secure ponytail or bun.

Performances

Young Movers

The end of the year will conclude in an informal showcase held on **May 19th, 2024** at the **Midtown Arts and Theater Complex Houston (MATCH)**. There is no extra fee to participate in the Institute showcase and tickets will be available for purchase. You will be responsible for providing your own shoes, tights, and undergarments per mover and we will communicate that as we get closer to the performance. You may purchase photos and videos that will be taken at the show.

PATH

Now that your mover is a part of the PATH program, our goal and focus is on training and taking classes. We will not have an end of the year performance for PATH classes. However, there will be an opportunity for your mover to audition and participate in a full staged performance in June. Auditions and rehearsals will be announced soon. Please stay tuned.

Wellness Living Information

Wellness living is our software program used for all programs at the Institute of Contemporary Dance. You can check your movers schedule, change your form of payment and schedule drop in classes for PATH or Adult movers.

To Log into your Wellness living account copy and paste this URL into your browser.

https://www.wellnessliving.com/login/institute_of_contemporary_dance_houston

To view our Wellness Living Tutorial copy and paste this URL into your browser.

<https://youtu.be/dWJXmCOJe3Q>

To change your form of payment: (0:08 in video)

1. Make sure you are under your profile
2. Click "My Profile"
3. Go to the billing tab
4. Scroll down to saved cards
5. To add a new card click "add new card"
*If you want the new card to be the default make sure you click "use for recurring payments.
6. To remove card click the X at the top of the blue box with your saved card

To check your movers schedule: (1:43 in video)

1. Log into your Wellness Living Account
2. Click "My Schedule" at the top of your screen
3. Scroll down and click to the correct date
4. You can change the user at the top of the bar to see your family members' schedules as well.

To schedule drop in classes for PATH or Adult movers: (3:10 in video)

1. Make sure you are under your profile or the profile of the family member that you are looking to book the class for.
2. Click "Book Now" at the top of the screen
3. Find the Program that you are looking to book a class in.
4. Find class and click "Book Now"

Important Dates

September 5th, 2023- First day of classes

October 1st, 2023- Tuition Drawn

November 1st, 2023- Tuition Drawn

November 22nd-November 26th, 2023- Studio Closed

December 1st, 2023- Tuition Drawn

December 16th-21st, 2023- Parent Observation Week in regularly scheduled classes

December 21st, 2023- Last Day of classes before Winter Break

December 27th-January 6th, 2024- Winter Break optional Camps and Classes offered

January 1st, 2024- Tuition Drawn

January 8th, 2024- Classes Resume

January 15th, 2024- Studio Closed for Martin Luther King Day

February 1st, 2024- Tuition Drawn

March 1st, 2024- Tuition Drawn

March 11th-17th, 2024- Spring Break- No Young Movers Classes

April 1st, 2024- Tuition Drawn

May 1st, 2024- Tuition Drawn

May 16th, 2024- Last day of Young Movers Classes

May 18th, 2024- Young Movers Showcase Dress Rehearsal

May 19th, 2024- Young Movers Institute Showcase at MATCH

June 30th, 2024- Last Day of PATH Classes